

# Request for Medical Records Transfer



Medical Records to be transferred from:

Doctor:

Clinic Name:

Address:

**Patient:**

Name:

Date of Birth:

Address:

This patient is now attending our centre and has requested their medical records be transferred. Our clinic uses Medical Director 3. Please send medical records on a disc in the MD3 XML format. Please **DO NOT SEND** Best Practice xml format or HTML format.

If you use another program, please send an electronic copy of the medical records in PDF format or a Patient Health Summary.

In particular, we ask that you send the following information:

- Patient Health summary
- Recent specialist letters
- Name of past pathology company tests have been processed by
- Recent x-rays

Please also include histories of the following family members:

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Thank you for your assistance.

**NEW STREET MEDICAL CENTRE**

## PATIENT DECLARATION

I \_\_\_\_\_ (Full Name) authorise the release of my medical records.

Please send to \_\_\_\_\_ (Receiving Doctor/Clinic name) at the above address.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_